



DAVID LEWIS ASSOCIATION

**OPPORTUNITY GRANT
APPLICATION FORM**

Please find overleaf the **David Lewis Association Grant Application Form** and **Use of Personal Data Consent Form**. Both must be completed and signed before your application can be processed.

Please refer to our ***Application Guidelines*** leaflet for help with completing the application form.

Once completed, please return this form (and any additional information) to:

BY POST:

Rachel Lindsay
Executive Assistant
LCVS
151 Dale Street
Liverpool L2 2AH

BY EMAIL:

rachel.lindsay@lcvs.org.uk

SECTION 1 - APPLICANT AND SPONSOR DETAILS

1. GRANT APPLICANT DETAILS

Full Name _____

Date of Birth _____

Postcode _____

Email Address _____

Telephone Number _____

Education / Employment Status (please tick where appropriate):

- In secondary education
- In further education
- In part time employment
- In full time employment
- Unemployed

2. SPONSOR DETAILS

All applications to the David Lewis Association are required to be made through a sponsor at a sponsor organisation. This organisation could be a school, sports club, charitable organisation or youth club. Parents or family members are not permitted to act as sponsors. Any funds awarded will be paid to the sponsor organisation, rather than directly to the grant applicant.

Name of Sponsor Organisation _____

Name of Sponsor _____

Relationship to Grant Applicant _____

Sponsor Contact Details:

Email Address _____

Sponsor Contact Telephone Number _____

SECTION 2 – YOUR GRANT APPLICATION

Please refer to our Application Guidelines leaflet for help in completing this section. Any missing information may mean that your application will not be passed on to our trustees for consideration.

PART A – APPLICATION DETAILS

1. Amount sought from the David Lewis Association

2. What is funding sought for?

Please provide a brief description of your proposal (there will be an opportunity to provide more detail further on in the application)

3. When would you require the funds?

4. Have you previously applied for funds from the David Lewis Association?

(If yes, please provide details)

5. Are you seeking further funds from any other organisation?

(If yes, please provide details)

SECTION 3 – DECLARATIONS

APPLICANT DECLARATION

(To be signed by the grant applicant, or a parent/guardian if the applicant is under 18)

I declare that all the information I have given is a full, frank and accurate disclosure of the personal and financial circumstances relevant to this application.

Signed _____ Date _____

PRINT NAME _____

Are you the Applicant or a Parent/Guardian of the applicant? _____

SPONSOR DECLARATION

I declare that all the information I have given is a full, frank and accurate disclosure of the personal and financial circumstances relevant to this application.

Signed _____ Date _____

PRINT NAME _____

If this application is successful, I consent to receiving any grant funds on behalf of the applicant.

Signed _____ Date _____

Please ensure you have completed all sections of the application form.

USE OF PERSONAL INFORMATION – IMPORTANT

To comply with the **Data Protection Act 2018**, and **for your application to be processed**, we require your consent to the David Lewis Association using personal data supplied by you in the processing and review of this grant application and in any other legitimate activity of the David Lewis Association.

Please read the following carefully and sign where appropriate.

A YOUR PERSONAL INFORMATION – APPLICANTS

NB: The privacy notice we have provided in the application guide provides further details of how we process your personal information.

We will use your personal data for the following purposes only:

- To review and assess your application and make decisions on the awarding of grants
- To contact you to discuss your application (eg to request further information)
- To keep you updated on the progress of your application
- To contact you if your application is successful

Please tick the boxes above to let us know if you consent to our using your personal information for any of these purposes, then sign below.

I consent to the David Lewis Association using my personal information for the purposes I have ticked above

(To be signed by the grant applicant, or a parent/guardian if the applicant is under 18)

Signed _____ **Date** _____

B YOUR PERSONAL INFORMATION – SPONSORS

NB: The privacy notice we have provided in the application guide provides further details of how we process your personal information.

We will use your personal data for the following purposes only:

- To review and assess the applicant's application and make decisions on the awarding of grants
- To contact you to discuss the applicant's application (eg to request further information) and keep you updated on the progress of the application
- To contact you if the application is successful

Please tick the boxes above to let us know if you consent to our using your personal information for any of these purposes, then sign below.

I consent to the David Lewis Association using my personal information for the purposes I have ticked above

Signed _____ **Date** _____

CONTINUED OVERLEAF

C USE OF PHOTOGRAPHS

NB: This section should be signed by the applicant's parent if the applicant is aged under 18, or the applicant if aged 18 or over

If you are successful in your grant application, we might ask you to provide us with a photo that we can use in our newsletter, on our website or on our other social media, in order to publicise the David Lewis Association and our work. You do not need to provide us with any photo, or agree to our using your story in our publicity, but if you are happy for us to do so please sign below:

I consent to the David Lewis Association using my photo and story in publicity

Signed by applicant / parent* _____

Date _____

* delete as applicable

The trustees of the David Lewis Association endeavour to provide grants where an application fits our criteria. However, the trustees retain full discretion with regard to any grant award decision, and their decision is final